

# EPA Region IX and California Water Resources Control Board

## Sanitary Sewer Collection System Inspection Report

<b>Collection System Name and Location</b> City of San Gabriel Collection System 425 South Mission Dr. San Gabriel, CA 91776		<b>Entry Date</b> 5/1/2012  <b>Entry Time</b> 8:00 AM	<b>Permit Effective Date</b> 5/2/2006
<b>Order Number</b> 2006-0003-WDQ & 2008-0002-EXEC	<b>WDID Number</b> 4SSO10427		<b>Permit Expiration Date</b>
<b>Name(s) &amp; Title(s) of On-Site Representative(s)</b> Gerry Lopez (Street Supervisor) Bob Bustos (Public Works Director) Daren Grilley (City Engineer)		<b>Contact Information</b> Phone: (626) 308-2825 x223 Fax: (626) 458-9840 E-mail: glopez@sgch.org	<b>Notified of Inspection?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Name, Title &amp; Address of Responsible Official</b> Steven Preston (City Manager) 425 South Mission Dr. San Gabriel, CA 91776		<b>Contact Information</b> Phone: (626) 308-2803 Fax: (626) 458-9840 E-mail: spreston@sgch.org	<b>Official Contacted?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Inspector(s)</b> <b>Primary:</b> Craig Blett (PG Environmental, LLC) <b>Other(s):</b> Julie Berrey (State Water Resources Control Board)			<b>Presented Credentials?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Weather Conditions at the Time of the Inspection:</b> Overcast; light precipitation within the past 24 hours		<b>Receiving WWTP Information</b> <b>Name:</b> Wittier Narrows Water Reclamation Plant <b>NPDES No.:</b> CA0053716	
<b>Overview of Areas Evaluated During Inspection</b> <i>S = Satisfactory, M = Marginal, U = Unsatisfactory, N = Not Evaluated</i>			
SSO History: U SSO Reporting & Documentation: U Legal Authority: M Sewer System Mapping: N		Operations & Maintenance: U Overflow Emergency Response Plan: U FOG Control Program: M Program Self-Assessment: U	
Prepared By: Craig Blett (PG Environmental, LLC) on 5/21/2012 Reviewed By: Max Kuker (PG Environmental, LLC) on 7/16/2012			

## **Narrative**

On May 1, 2012 a USEPA contractor inspected the City of San Gabriel (City) Sanitary Sewer Collection System in San Gabriel, CA. Discharges from the City's collection system are regulated by the Sanitary Sewer System Waste Discharge Requirements 2006-0003-DWQ, and its accompanying Amended Monitoring Plan Order No. 2008-0002-EXEC (hereafter Amended MRP). The primary on-site representatives were Gerry Lopez (Street Supervisor). Bob Bustos (Public Works Director) and Daren Grilley (City Engineer) also attended the inspection.

The primary goals of this inspection were to gather necessary information for compliance and enforcement purposes as stated in the Compliance and Enforcement Plan for the Sanitary Sewer Overflow Reduction Program posted on the Sanitary Sewer Overflow Reduction Program website and to evaluate the effectiveness of controls used by the City to prevent discharges as prohibited by the Clean Water Act (CWA). The inspection encompassed on-site inspections and subsequent review of pertinent sewer system information, including review of Sewer System Management Plans (SSMPs); maintenance, operations, and management activities; Sewer Use Ordinance; financial information; and other areas needed to verify the Discharger's compliance with all requirements of the SSSWDR, including efforts to eliminate, reduce and/or mitigate sanitary sewer overflows (SSOs).

The State Water Resources Control Board (State Water Board), Office of Enforcement and participating Regional Water Quality Control Board (Los Angeles Water Board) are conducting compliance inspections of sewer collection systems. The inspections are being conducted as part of the combined Water Boards' enforcement response to verify compliance with "Waste Discharge Requirements for Sanitary Sewer Systems," Water Quality Order No. 2006-0003-DWQ, and its incorporated amended Monitoring and Reporting Program (hereafter referred to as SSSWDR (the acronym for the term Sanitary Sewer Systems Waste Discharge Requirements in Water Board vernacular), and amended MRP).

The collection system is regulated under the SSSWDR (2006-0003-DWQ) and associated amended MRP (2008-0002-EXEC), which requires all public agencies that own or operate a sanitary sewer system comprised of more than one mile of pipes that convey wastewater to a publicly owned treatment facility to apply to the State Water Board for coverage under the SSSWDR. Applicable public agencies were required to file a Notice of Intent (NOI) for each individual sanitary sewer collection system owned or operated by the public agency by November 2, 2006. State Water Board records show that the City of San Gabriel filed an NOI with the State Water Board to enroll "San Gabriel City – San Gabriel City Collection System," which was assigned WDID #4SSO10427 by the State Water Board, effective on August 16, 2006.

No prior inspection of the collection system has been conducted by either the State Water Board, or the Los Angeles Water Board.

## **System Overview**

The City of San Gabriel owns and operates the City of San Gabriel Collection System, a small-sized sanitary sewer collection system that serves the entire area of the City of San Gabriel, Los Angeles County (CSD Joint Outfall System – WDID No. 45510459), California. Sewage conveyed by the collection system is conveyed to the City of Los Angeles and ultimately treated at the Wittier Narrows Water Reclamation Plant which is owned and operated by the City of Los Angeles.

According to the City of San Gabriel's "Collection System Questionnaire" required by the SSSWDR, last updated by the City on November 10, 2011, and confirmed during the inspection, the collection system serves an estimated population of approximately 43,000, and contains 72 miles of gravity sewers, no force mains (pressurized sewers), and 15,810 sewer service connections. The City's collection system has reportedly experienced historic and periodic SSOs, some of which are violations of the SSSWDR, where untreated or partially treated sewage reached surface waters, based on information certified by the City in the California Integrated Water Quality System (CIWQS). This inspection focused on a period of review from May 1, 2011 through May 1, 2012. During that period, the City reported a total of four Category 2 SSOs. Refer to Attachment 1 (CIWQS Violation Report) for a summary of reported SSOs during the period of review.

### **Inspection Timeline**

<b>Time</b>	<b>Inspection Activity/Task</b>
8:00 AM	Introductions and Opening Statements at the Public Works Office
8:30 AM	Collection System Overview Discussion
10:30 AM	Records Review at the Public Works Office
1:15 PM	Operations Center Tour at the Public Works Yards
1:45 PM	Field Activity #1 – Fire Station
2:30 PM	Field Activity #2 – Ramona Blvd Spill Location at Ramona Cul-de-Sac
3:30 PM	Additional Records Review at the Public Works Office
4:30 PM	Closing Meeting
5:00 PM	Exited the Inspection

### **Major Findings**

#### ***SSO History***

1. State Water Board Order 2006-0003-DWQ, Part C.2 prohibits any SSO that results in a discharge of untreated or partially treated wastewater that creates a nuisance as defined in California Water Code Section 13050(m). Based on a review of the SSO Public Report generated from the CIWQS online reporting system, on one occasion between May 1, 2011 and May 1, 2012 untreated wastewater was discharged by the City to a building or structure causing a nuisance. Three additional discharges were reported but none reached a storm sewer or surface water. Two of the three additional discharges occurred at the same location (117 W. Norwood Place) on the same date and appear to be a duplicate report. The primary on-site representative was unable to clarify the cause of the duplicate report. Refer to Attachment 1 for the CIWQS Violation Report which gives details of the SSO discharges.
2. State Water Board Order 2006-0003-DWQ, Part D.11 states that the Enrollee shall develop and implement a written SSMP. The Enrollee has developed a written SSMP which includes Chapter 9 - Monitoring, Measurement, and Program Modifications. Under that chapter, *Section 9.1.c - Compliance Summary* (refer to Attachment 2) states that, in reference to the City's SSO history, the cause of the problem is determined and the existing preventive maintenance for the area is reviewed and modified if warranted. According to the primary on-site representative, there is no program to hold post-SSO briefings with the collections system staff and management to evaluate the root cause of the SSOs and document service changes necessary to prevent the reoccurrence of SSOs.

### SSO Reporting & Documentation

1. State Water Board Order 2006-0003-DWQ, Amended MRP, Part C.1 requires that all final reports be certified by an authorized person as required by Provision J of the Order. Further, Part C.2 requires the registration of authorized individuals, who may certify reports, will be in accordance with the CIWQS' protocols for reporting. Mr. Gerry Lopez, the primary on-site representative stated that he is currently the City employee responsible for data entry of SSO information into CIWQS. Mr. Lopez is listed on CIWQS as a data submitter. He also stated that he uses the login information assigned to Mr. Steven Preston as the Legally Responsible Official, to certify the reports. Mr. Lopez stated that he was not aware that this was not in accordance with CIWQS protocols for reporting.
  
2. State Water Board Order 2006-0003-DWQ, Amended MRP, Part A.4 requires all SSOs that meet the criteria for Category 1 SSOs be certified in the Online SSO Database within 15 calendar days of the conclusion of the SSO response and remediation. According to the City's Sewer Daily Log, a backup occurred on October 24, 2011 at the Ramona Cul-de-Sac. The field crew that responded to the call stated that they discovered an overflowing manhole and that the wastewater had entered a storm drain and was not recovered. The crew speculated that the blockage was caused by the crew's cleaning activities upstream of the manhole. The crew had spent the day cleaning the main sewer line upstream of the manhole and had been pushing debris downstream to the location where the overflow occurred. The crew stated that Mr. Bustos, Public Works Director, had responded to the spill following the crew's arrival. The SSO was not found in the Online SSO Database. There was no explanation from the primary on-site representative, Mr. Bustos, or the responding field crew as to why the spill was not reported in the Online SSO Database. Further, all Category 1 SSOs which reach surface waters or enter a storm sewer and are not recovered are required by the permit to be reported to the Office of Emergency Services (OES) within two hours. The October 24, 2011 SSO had not been reported to the OES.
  
3. State Water Board Order 2006-0003-DWQ, Amended MRP, Part A.4 requires that all SSOs that meet the criteria for Category 1 SSOs be certified in the Online SSO Database within 15 calendar days of the conclusion of the SSO response and remediation. Further, Part A.5 requires that all SSOs that meet the criteria for Category 2 SSOs be reported to the Online SSO Database within 30 days after the end of the calendar month in which the SSO occurs. According to the records in the Online SSO Database provided by the State Water Board for the period of record in CIWQS, eight Category 1 & 2 SSOs occurred in the City and were either entered into CIWQS and not certified or were entered into CIWQS and certified beyond the deadline established in the order (refer to Attachment 3). The following table summarized the SSOs and their corresponding status (i.e., not certified or certified past the deadline).

Location	Date of Spill	SSO Event ID	Certification Deadline	Status – Not Certified or Certified Late	Certification Date
Manhole 570	4/9/2007	650873	5/31/2007	Not Certified	N/A
500 Block W. Valley Blvd.	6/12/2007	654240	7/31/2007	Not Certified	N/A
1039-1045 E. Valley	1/12/2008	711718	2/29/2008	Not Certified	N/A
Hermosa &	6/4/2008	719007	7/31/2008	Not Certified	N/A

San Marino					
Del Mar & Hermosa	2/8/2010	749817	3/31/2010	Not Certified	N/A
<b>Location</b>	<b>Date of Spill</b>	<b>SSO Event ID</b>	<b>Certification Deadline</b>	<b>Status – Not Certified or Certified Late</b>	<b>Certification Date</b>
5818 Charlotte Street	2/9/2010	749818	3/31/2010	Not Certified	N/A
117 W Norwood St	5/15/2011	773585	6/30/2011	Certified Late	11/30/2011
King Street	6/21/2011	776382	7/31/2011	Certified Late	1/25/2012

- State Water Board Order 2006-0003-DWQ, Amended MRP, Part B.1 requires the Enrollee to maintain individual SSO records for a minimum of five years from the date of the SSO. SSO files for the period of May 1, 2011 through May 1, 2012 were reviewed as a component of the inspection. The SSO files did not contain the information required by the order to be entered into CIWQS prior to certification. Specifically, the files did not contain event specific records such as the names of the responding individuals, the event times (start time, arrival time, spill end time, etc.), volume calculations methods or results, spill cause determination, or remedial/follow-up actions taken.

### **Operations & Maintenance**

- State Water Board Order 2006-0003-DWQ, Part D.11 requires the Enrollee to develop and implement a written SSMP. According to the City's SSMP *Chapter 4, Section 4.2 Compliance Documents*, the City has a CCTV and Visual Inspection Program (refer to Attachment 4). According to the primary on-site representative, the City does not conduct regular CCTV or visual inspections of its collection system. He further stated that the City does not own CCTV equipment and does not have a contract in place to secure CCTV services. The pre-inspection questionnaire, Questions 8.8 and 8.9, state that the CCTV production for the past twelve months and the next twelve months is "unknown".
- State Water Board Order 2006-0003-DWQ, Amended MRP, Part E.1 requires that a copy of the general WDRs and the certified SSMP shall be available to sanitary sewer system operating and maintenance personnel at all times. Field crews were asked whether they were familiar with the SSMP. They responded that they were not familiar with the SSMP or its contents and have not received specific training on the contents of the SSMP.

### **Overflow Emergency Response Plan**

- State Water Board Order 2006-0003-DWQ, Part D.13.vi requires the Enrollee to develop and implement an Overflow Emergency Response Plan as part of its SSMP. The City has developed SSO emergency response procedures which include detailed procedures for receiving, tracking, responding to and mitigating SSOs. However, based on discussions with City representatives present at the inspection, and a review of operations and response documents, the City does not follow some of the procedures outlined in the City's SSMP Emergency Response Procedures section. For example, it was observed during the inspection that not all of the required information was being recorded in the Sewer Complaint Call Log. Section 1.A.1 (page

ERP-1) lists eight items (a.-h.) that the call receiver shall document during a sewer complaint call (refer to Attachment 5). Attachment 6 shows an example of a typical Sewer Complaint Call Log entry with minimal information recorded.

Additionally, the SSO emergency response procedure lists required reporting timeframes which mirror the requirements described in the permit. These timeframes were not met on numerous occasions (refer to Major Findings – SSO Reporting & Documentation item 3.).

Further, under Section 1.A.6 of the City's SSMP Emergency Response Procedures section, responding personnel are required to complete a Sanitary Sewer Overflow Report Form. There was no evidence that this form was being completed, and no copies of this form were able to be found in the SSO files reviewed during the inspection.

2. State Water Board Order 2006-0003-DWQ, Part D.13.vi.d requires the Enrollee to develop procedures to ensure that appropriate staff is trained on the SSO emergency response procedures. When requested during the inspection, City representatives could not provide evidence that the appropriate staff were formally trained in SSO emergency response procedures. According to the primary on-site representative, on-the-job training is conducted in SSO emergency response.

### ***Program Self-Assessment***

1. State Water Board Order 2006-0003-DWQ, Part D.13.ix.e requires the Enrollee to identify and illustrate SSO trends including frequency, location, and volume. When requested, the City was unable to produce documents that demonstrated that it was attempting to identify SSO trends.
2. State Water Board Order 2006-0003-DWQ, Part D.13.x requires the Enrollee to conduct periodic internal audits every two years and requires that a report must be prepared and kept on file. The City has not conducted an internal audit of the SSMP to evaluate the effectiveness of the SSMP and therefore, did not have the required report on file.

### **Areas of Concern**

#### ***SSO Reporting & Documentation***

1. As described by the primary on-site representative, the City has a single field crew assigned to the operation and maintenance of the collection system. During normal working hours, that crew is responsible for responding to sewer complaints and potential SSOs. Incoming calls are routed to the Streets Department dispatcher who then contacts the field crew to respond. After hours, a 24-hour call center will contact the on-call crew to respond to the complaint. Minimal formal records are kept of the incoming calls or the activities of the responding crew. Records of sewer complaint call logs and responding crew field records were requested for review during the inspection. All call log records were hand written with no tracking information and no resolution or closeout information (refer to Attachment 6). Records of the activities of the responding crew were not available for review when requested.

#### ***Legal Authority***

1. The SSMP contains names for the City officials who have various roles and responsibilities in implementing the SSMP. The SSMP identifies Mr. Bruce Mattern as the City Engineer. The City

Engineer is currently Mr. Daren Grilley. The SSMP identifies Mr. P. Michael Paules as the City Manager. The City Manager is currently Mr. Steven Preston.

### ***Operation and Maintenance***

1. Cleaning operations use a paper-based recording system with crews recording each day's cleaning activities and results on a single sheet of paper that is then placed in a paper file system (refer to Attachment 7). Information from the paper-based records was found to not be transferred to the CMMS system and there is no retrieval or searchable system for reviewing cleaning history and no method to allow for a cross reference to CCTV information. If cleaning history is needed, a physical search of the paper files must be conducted.
2. According to the City Engineer and verified in the pre-inspection questionnaire, the City does not have a capital improvement plan and has not budgeted funds for capital improvements to the City's collection system. The City has a Sewer Master Plan which identifies needed improvements to the collection system, including 30 million dollars in needed capacity upgrades and structural repairs. According to the City Engineer, currently funds for improvements to the collection system come from the City general fund. There is no dedicated revenue source such as a monthly residential sewer fee.

### ***FOG Control Program***

1. The City has identified a portion of the collection system which requires increased frequency of cleaning due to a buildup of FOG. According to the City Engineer, the FOG is likely sourced from food service establishments (FSEs) in the area. Even though there is an identified area of FOG buildup, the City does not have a FOG source control program, a FOG ordinance, or any public outreach on FOG issues, nor does the City inspect grease traps or grease interceptors at FSEs.

### ***Attachments:***

1. CIWQS Violation Report – Category 1 and 2 SSOs (May 1, 2011 through May 1, 2012)
2. SSMP *Chapter 9, Section 9.1.c - Compliance Summary*
3. CIWQS Individual Event Reports
4. SSMP *Chapter 4, Section 4.2 - Compliance Documents*
5. SSMP SSO emergency response procedures (Page ERP-1)
6. Example Sewer Complaint Call Log
7. Example Sewer Daily Logs

## COLLECTION SYSTEM INFORMATION:

INSPECTED ITEM	RESPONSE
1. Sanitary Sewer System Category	Municipal
2. Population served by agency's sanitary sewer system <i>The City reported a population of 40,000 in the 2011 Annual Collection System Questionnaire in CIWQS and 43,000 on the pre-inspection questionnaire and during the inspection.</i>	43,000
3. Approximate size of the service area served by the sewer collection system	4.13 square miles
4. Miles of sanitary sewer in the collection system a. Gravity b. Force main	72 0
5. Number of pump stations in the collection system	0
6. Average monthly household user fee for sewage collection only <i>All sewer operations and maintenance costs are allocated from the general City funds.</i>	0
7. Budget for operation and maintenance sanitary sewer system facilities a. Last fiscal year b. Current fiscal year c. Following fiscal year <i>A discreet budget is not assigned to the operation and maintenance of the collection system. A majority of the cost is allocated to employee salaries from the Public Works Department who operate and maintain the collection system along with other Public Works assets such as streets and parks. Employees are assigned to the Public Works Department and may be assigned duties in any department including sewer operation and maintenance.</i>	\$120,000 \$100,000 N/A
8. Number of staff (FTEs) that conduct sewer operation and maintenance tasks <i>Typically, two Public Works Department employees are assigned to the collection system. Public Works employees are rotated through the various Public Works Department tasks and the employees who are assigned to the collection system may be given other duties during their assigned time with the collection system depending on the needs of the Public Works Department.</i>	2
9. Collection system maintenance equipment owned by the agency a. Combination vector truck(s) (hydro flush/vacuum) b. Mechanical rodder(s) c. Closed-circuit television (CCTV) inspection trucks d. Standalone CCTV camera units	0 1 0 N/A
10. Method for assigning and tracking work orders for sewer system maintenance <i>Cleaning operations use a paper-based recording system with crews recording each day's cleaning activities and results on a single sheet of paper that is then placed in a paper file system.</i>	Paper-Based System



## COLLECTION SYSTEM INFORMATION:

INSPECTED ITEM	RESPONSE
<p>11. Budget for capital expenditures for sanitary sewer system facilities</p> <p>a. Last fiscal year</p> <p>b. Current fiscal year</p> <p>c. Following fiscal year</p> <p><b><i>The City plans to increase capital expenditures based on needs identified in a 2010 Sewer Master Plan. The City staff plans to present the proposed Capital Improvements Plan along with a proposal to create a sewer use fee to the City's governing body in June 2012.</i></b></p>	<p><b>\$10,000</b></p> <p><b>\$0</b></p> <p><b>\$750,000</b></p>
12. Portion of sewer service laterals that agency is responsible for	<b>Connection at Main</b>
<p>13. Number of sewer service lateral connections</p> <p><b><i>The City reported 15,810 sewer service laterals in the 2011 Annual Collection System Questionnaire in CIWQS and 'approximately 17,000' on the pre-inspection questionnaire.</i></b></p>	<b>17,000</b>
<p>14. Number of wastewater treatment plants (WWTPs) that ultimately receive wastewater from this collection system:</p> <p>WWTP Name(s): <b><u>Wittier Narrows Water Reclamation Plant</u></b></p> <p>WDID No(s): <b><u>N/A</u></b></p>	<b>1</b>
<p>15. Does this collection system discharge into any other collection systems?</p> <p>Collection System Name: <b><u>LACSD Joint Outfall System</u></b></p> <p>WDID No: <b><u>455010459</u></b></p>	<b>Yes</b>
<p>16. Do any upstream collection systems greater than 25,000 gallons/day (gpd) discharge into this collection system?</p> <p>Collection System Name: <b><u>LA County Public Works</u></b></p> <p>WDID No: <b><u>455010459</u></b></p>	<b>Yes</b>
<p>17. Percentage of flow in the collection system from the following sources:</p> <p>a. Residential</p> <p>b. Commercial</p> <p>c. Industrial</p> <p>d. Institutional</p> <p><b><i>According to the Pre-inspection Questionnaire, the City does not know the percentages of flows by user category.</i></b></p>	<p><b>N/A</b></p> <p><b>N/A</b></p> <p><b>N/A</b></p> <p><b>N/A</b></p>
<p>18. Has the agency developed standard and emergency operating procedures for each asset (e.g., pump stations, WWTP process units, and collection system force mains) in the event of a power and/or pumping failure?</p> <p><b><i>The City does not have any of the assets in this checklist item.</i></b></p>	<b>N/A</b>
<p>19. Are pump stations in the collection system connected to a supervisory control and data acquisition (SCADA) system or an auto dialer system to detect pump failures or high/low wet well levels? If yes, how many?</p> <p><b><i>There are no pump stations in the City's collection system.</i></b></p>	<b>N/A</b>

**COLLECTION SYSTEM INFORMATION:**

INSPECTED ITEM	RESPONSE
20. Other:	N/A
Notes:	

SSO HISTORY:

OVERALL RATING: U

INSPECTED ITEM	EVALUATION
<p>1. Number of SSOs that occurred during the past twelve months that:</p> <ul style="list-style-type: none"> <li>a. Discharged to waters of the United States: <u>0</u></li> <li>b. Entered a storm sewer system and discharged to waters of the United States: <u>0</u></li> <li>c. Entered a storm sewer system but were contained prior to discharge to waters of the United States: <u>0</u></li> <li>d. Discharged to private residences/buildings: <u>1</u></li> </ul> <p><b>1b. According to the CIWQS Violation Report, the City has not certified any Category 1 SSOs during the period of review. Records were reviewed and interviews were conducted with a field crew that indicated that at least one Category 1 SSO occurred on October 24, 2011 at a cul-de-sac on Ramona Street. Refer to the 'SSO Reporting and Documentation' section of this report for details.</b></p> <p><b>1d. The Agency reported an SSO on May 15, 2011 at 117 W Norwood Place to a "Building or Structure". Refer to the 'Major Findings - SSO History' section of this report for details.</b></p>	Yes
<p>2. Does the agency hold post-SSO briefings with collections staff, management and others involved, to evaluate root cause of SSOs and document service changes necessary to prevent the reoccurrence of the SSO and be prepared in responding to SSOs in the future?</p> <p><b>The City does not hold post-SSO briefings and does not document service changes necessary to prevent the reoccurrence of SSOs. Refer to the 'Major Findings - SSO History' section of this report for details.</b></p>	No
<p>3. Provide a description of steps taken by the agency to mitigate largest (by volume) SSO event which occurred during previous 12 months :</p> <p><b>The City reported four small Category 2 SSOs in the previous twelve months (one appears to be a duplicate report). According to the primary on-site representative, SSOs are mitigated by containing the spill prior to reaching a storm sewer or surface water and then vacuuming the spill and cleaning the area with water.</b></p>	S
<p>4. Other:</p>	N
<p><b>Notes:</b> <b>This section was rated "unsatisfactory" due to checklist items 1d. and 2.</b></p>	

**SSO REPORTING & DOCUMENTATION:**

**OVERALL RATING: U**

INSPECTED ITEM	EVAL
<p>1. Has the Enrollee obtained an SSO Database account by registering through the California Integrated Water Quality System (CIWQS) [Part G.3]?</p> <p><b>A person other than the legally responsible official certifies the online SSO reports. Refer to the 'Major Findings - SSO Reporting and Documentation' section of this report for details.</b></p>	Yes
<p>2. Has the Enrollee updated the "Collection System Questionnaire" in the SSO Database at least every 12 months [Part G.3]?</p> <p>a. When was the questionnaire last updated? <u>April 30, 2012</u></p> <p><b>The questionnaire was previously updated on November 8, 2011.</b></p>	S
<p>3. Have all Category 1 SSOs been reported in the Online SSO Database within 3 days of the Enrollee becoming aware of the SSO [Part A.4]?</p> <p><b>A Category 1 SSO occurred on October 24, 2011 at the Ramona Street cul-de-sac and has not been reported in the Online SSO Database or to the OES as required. Refer to the 'Major Findings - SSO Reporting and Documentation' section of this report for details.</b></p>	U
<p>4. Have all Category 2 SSOs been reported in the Online SSO Database within 30 days of the Enrollee becoming aware of the SSO [Part A.5]?</p> <p><b>A review of CIWQS records indicate that two Category 2 SSOs were not reported within 30 days of the City becoming aware of the SSO. Refer to the 'Major Findings - SSO Reporting and Documentation' section of this report for details.</b></p>	U
<p>5. What is the Enrollee's policy on reporting private lateral sewage discharges in the Online SSO Database [Part A.6]?</p> <p><b>The City reported an overflowing grease interceptor as a private lateral sewage discharge.</b></p>	S
<p>6. Do field forms/processes used by the Enrollee to document the occurrence of SSOs ensure that all information identified in Part A.9, A.10, and A.11 is recorded and able to be reported in the Online SSO Database?</p> <p><b>The City was only able to produce minimal SSO records during the inspection. Refer to the 'Major Findings - SSO Reporting and Documentation' section of this report for details.</b></p>	U
<p>7. Has the Enrollee maintained individual SSO records for a period of at least five years from the date of the SSO occurrences [Part B.1]?</p> <p><b>The City was not able to produce SSO records for the previous five years. Refer to checklist item 6. of this section for additional detail.</b></p>	U
<p>8. Does the agency require crews to take photographs of SSOs?</p> <p><b>The City does not require field crews to take photographs.</b></p>	S
<p>9. Does the SSMP identify the chain of communication for reporting SSOs, from receipt of a complaint or other information, including the person responsible for reporting SSOs to the State and Regional Water Board and other agencies if applicable [Part D.13(ii)(c)]?</p>	U
<p>10. Provide description of program/process used by the Enrollee for receiving, documenting, addressing, and tracking sanitary sewer complaints:</p> <p><b>The City was unable to demonstrate that a coherent program for responding to sewer complaints has been implemented. Refer to the 'Areas of Concern - SSO Reporting and Documentation' section of this report for details.</b></p>	M

**SSO REPORTING & DOCUMENTATION:**

**OVERALL RATING: U**

INSPECTED ITEM	EVAL
<p>11. Other: <i><b>OES Reporting</b></i></p> <p><i><b>A Category 1 SSO occurred on October 24, 2011 at the Ramona Street cul-de-sac and has not been reported to OES as required. Refer to checklist item 3. of this section for details.</b></i></p>	<p><b>U</b></p>
<p><b>Notes:</b></p> <p><i><b>This section was rated “unsatisfactory” due to checklist item 1. 3., 4., 6., 7., 9., and 11.</b></i></p>	

LEGAL AUTHORITY:

OVERALL RATING: M

INSPECTED ITEM	EVAL
<p>1. Does the SSMP identify the name of the responsible or authorized representative [Part D.13(ii)(a)]?</p> <p>a. If so, is the current information up-to-date? <u>No</u></p> <p><b><i>The persons occupying the positions of City Manager and City Engineer have changed since they were listed in the SSMP. Steven Preston is City Manager while Michael Paules is listed as the City Manager in the SSMP. Also Daren Grilley is City Engineer while Bruce Mattern is listed as the City Engineer in the SSMP. Refer to the 'Areas of Concern - Legal Authority' section of this report for details.</i></b></p>	M
<p>2. Does the SSMP identify the names and telephone numbers for management, administrative, and maintenance positions responsible for implementing specific measures in the SSMP program [Part D.13(ii)(b)]?</p> <p>a. If so, is the current information up-to-date? <u>No</u></p> <p><b><i>The SSMP identifies the names and telephone number for management but the information is not current. The SSMP does not identify the any contact information for Street Supervisor, who according to the City Engineer, has primary responsibility for operation and maintenance of the collection system. This checklist item is accounted for in checklist item 1. of this section.</i></b></p>	M
<p>3. Has the Enrollee adopted a sewer use ordinance?</p> <p>a. If so, when was it adopted and last updated? <u>Not Reviewed</u></p>	S
<p>4. Has the Enrollee established the necessary legal authority to [Part D.13(iii)]:</p> <p>a. Prevent illicit discharges into its sanitary sewer system (examples may include I/I, stormwater, chemical dumping, unauthorized debris and cut roots, etc.) [Part D.13(iii)(a)]</p> <p>b. Require that sewers and connections be properly designed and constructed [Part D.13(iii)(b)]</p> <p>c. Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency [Part D.13(iii)(c)]</p> <p>d. Limit the discharge of fats, oils, and grease and other debris that may cause blockages [Part D.13(iii)(d)]</p> <p>e. Enforce any violation of its sewer ordinances [Part D.13(iii)(e)]</p>	<p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p>
<p>5. Other:</p>	
<p><b>Notes:</b></p> <p><b><i>This section was rated "marginal" due to checklist item 1.</i></b></p>	

**OPERATIONS & MAINTENANCE:**

**OVERALL RATING: U**

INSPECTED ITEM	EVAL
<p>1. Does the SSMP describe routine preventive operation and maintenance activities by staff and contractors, including a system for scheduling regular maintenance and cleaning of the sanitary sewer system with more frequent cleaning and maintenance targeted at known problem areas [Part D.13(iv)(b)]? If so, how often is it adjusted to reflect the changing needs of the system?</p>	S
<p>2. Does the Enrollee have a system to document scheduled and conducted activities, such as work orders [Part D.13(iv)(b)]? If so, provide brief description of system. <b><i>Cleaning activities are documented on daily cleaning sheets and stored in paper format. The method limits access to historic cleaning data. Refer to the 'Areas of Concern - Operations and Maintenance' section of this report for details.</i></b></p>	M
<p>3. Has the Enrollee established performance standards or sewer system cleaning/inspection goals? If so, provide brief description. <b><i>The City cleans the entire system annually; however, the City has no regular inspection (i.e., CCTV) program. Refer to the 'Major Findings - Operation and Maintenance' section of this report for details.</i></b></p>	U
<p>4. Sewer cleaning and inspection activities:</p> <ul style="list-style-type: none"> <li>a. Total gravity sewer collection system cleaning production (hydro flushing, mechanical and hand rodding) over the <u>past</u> 12 months (miles): <b><u>Approximately 72 miles</u></b></li> <li>b. Total gravity sewer collection system cleaning production scheduled (hydro flushing, mechanical and hand rodding) for the <u>next</u> 12 months (miles): <b><u>Approximately 72 miles</u></b></li> <li>c. Total CCTV Inspection production in the <u>past</u> 12 months (miles): <b><u>The Agency does not have a program to CCTV the collection system.</u></b></li> <li>d. Total CCTV inspection production scheduled for the <u>next</u> 12 months (miles): <b><u>The Agency does not have a program to CCTV the collection system.</u></b></li> </ul> <p><b><i>Note: The Enrollee's collection system comprises <u>72</u> miles of sewer.</i></b></p> <p><b><i>4c. and 4d. These checklist items are accounted for in checklist item 3. of this section.</i></b></p>	U
<p>5. Does the agency retain contract service(s) for sewer collection system maintenance, operations, and/or management?</p> <ul style="list-style-type: none"> <li>a. If collection system cleaning activities are performed by outside contractors, does the agency require video (CCTV) inspections before and after cleaning to measure the effectiveness of these activities? <b><u>Not checked.</u></b></li> </ul>	N
<p>6. Does the agency inspect pipes with CCTV video after all SSO(s)? <b><i>The City does not inspect pipes with CCTV after all SSOs. This checklist item is accounted for in checklist item 3. of this section.</i></b></p>	U
<p>7. Has the Enrollee identified focused problem areas ("SSO hot spots") located throughout the collection system?</p> <ul style="list-style-type: none"> <li>a. Total number of identified hotspots: <b><u>There are approximately 20 hot spots which are cleaned on a quarterly cycle.</u></b></li> </ul>	S

**OPERATIONS & MAINTENANCE:**

**OVERALL RATING: U**

INSPECTED ITEM	EVAL
<p>8. Does the SSMP include a rehabilitation and replacement plan to identify and prioritize system deficiencies and implement short-term and long-term rehabilitation actions to address each deficiency [Part D.13(iv)(c)]?</p> <p><b><i>The SSMP references the Sewer Master Plan which has a program to rehabilitate system deficiencies.</i></b></p>	S
<p>9. Does the agency have a program in place to identify areas with inflow &amp; infiltration (I/I)?</p> <p>a. Total number of sewer miles identified by this program: <u>N/A</u></p> <p>b. Are there plans in place for eliminating the identified I/I issues? <u>N/A</u></p> <p><b><i>The Master Sewer Plan was updated in 2010 and identifies areas within the collection system where capacity issues must be addressed.</i></b></p>	S
<p>10. Does the SSMP include information for providing training on a regular basis for staff in sanitary sewer system operations and maintenance, and require contractors to be appropriately trained [Part D.13(iv)(d)]?</p> <p><b><i>The SSMP includes information for providing training on the contents of the SSMP; however, interviews with the field crew identified a general lack of knowledge about the SSMP. Refer to the 'Major Findings - Operations and Maintenance' section of this report for details.</i></b></p>	U
<p>11. Does the SSMP include design and construction standards and specifications for the installation of new sanitary sewer systems, pump stations and other appurtenances, and for the rehabilitation and repair of existing sanitary sewer systems [Part D.13(v)(a)]?</p> <p><b><i>The SSMP makes reference to design and construction standards. The standards were not reviewed as a component of this inspection.</i></b></p>	S
<p>12. Does the SSMP include procedures and standards for inspecting and testing the installation of new sewers, pumps, and other appurtenances and for rehabilitation and repair projects [Part D.13(v)(b)]?</p> <p><b><i>The SSMP makes reference to testing standards. The standards were not reviewed as a component of this inspection.</i></b></p>	S
<p>13. Has the Enrollee prepared and implemented a capital improvement plan (CIP) that will provide hydraulic capacity of key sanitary sewer system elements for dry weather peak flow conditions, as well as the appropriate design storm or wet weather events [Part D.13(viii)]?</p> <p>a. When was the CIP last updated? <u>2012</u></p> <p><b><i>The City developed a CIP for the Collection System; however, according to the City Engineer, the CIP has not been adopted. Refer to the 'Areas of Concern - Operation &amp; Maintenance' section of this report for details.</i></b></p>	M
<p>14. Other:</p>	N
<p><b>Notes:</b></p> <p><b><i>This section was rated "unsatisfactory" due to checklist item 3. and 10.</i></b></p>	



**OVERFLOW EMERGENCY RESPONSE PLAN:**

**OVERALL RATING: U**

INSPECTED ITEM	EVAL
<p>1. Has the Enrollee developed and implemented an Overflow Emergency Response Plan that identifies measures to protect public health and the environment [Part D.13(vi)]?</p> <p><b><i>The City has developed an Overflow Emergency Response Plan. Based on discussions conducted during the inspection, it appears that the plan has not been implemented. Refer to the 'Major Findings - Overflow Emergency Response Plan' section of this report for details.</i></b></p>	U
<p>2. Does the agency provide initial and recurrent training to appropriate staff [including outside contractor(s)] regarding your agency's SSO Emergency Response Plan and O&amp;M programs?</p> <p>a. What percentage of applicable staff was trained during the past 12 months?</p> <p><b><u>The City could not supply training records.</u></b></p> <p><b><i>According to the primary on-site representative, only informal on-the-job training is provided for SSO emergency response. Refer to the 'Major Findings - Overflow Emergency Response Plan' section of this report for details.</i></b></p>	U U
<p>3. For contracted sewer services, do the contracting specifications contain specific language requiring initial and recurrent training of contractor staff regarding your agency's SSO Emergency Response Plan and O&amp;M programs?</p>	N N
<p>4. Does the Overflow Emergency Response Plan include the following [Part D.13(vi)]:</p> <p>a. Proper notification procedures so that the primary responders and regulatory agencies are informed of all SSOs in a timely manner [Part D.13(vi)(a)]</p> <p>b. Program to ensure an appropriate response to all overflows [Part D.13(vi)(b)]</p> <p>c. Procedures to ensure prompt notification to appropriate regulatory agencies and other potentially affected entities (e.g. health agencies, Regional Water Boards, water suppliers, etc.) of all SSOs that potentially affect public health or reach the waters of the State in accordance with the MRP [Part D.13(vi)(c)]</p> <p>d. Procedures to ensure that appropriate staff and contractor personnel are aware of and follow the Emergency Response Plan and are appropriately trained [Part D.13(vi)(d)]</p> <p>e. Procedures to address emergency operations, such as traffic and crowd control and other necessary response activities [Part D.13(vi)(e)]</p> <p>f. A program to ensure that all reasonable steps are taken to contain and prevent the discharge of untreated and partially treated wastewater to waters of the United States and to minimize or correct any adverse impact on the environment resulting from the SSOs, including such accelerated or additional monitoring as may be necessary to determine the nature and impact of the discharge [Part D.13(vi)(f)]</p> <p><b><i>4d. This checklist item was accounted for in checklist item 2. of this section.</i></b></p>	S S S S U N S
<p>5. Other:</p>	N
<p><b>Notes:</b></p> <p><b><i>This section was rated "unsatisfactory" due to checklist items 1. and 2.</i></b></p>	

**FOG CONTROL PROGRAM:**

**OVERALL RATING: M**

INSPECTED ITEM	EVAL
<p>1. Has the Enrollee evaluated its service area to determine whether a FOG control program is needed [Part D.13(vii)]:</p> <p>a. If so, what was the result of the evaluation?</p> <p><b><i>The City does not have a formal FOG program. Refer to the 'Areas of Concern - FOG Control Program' section of this report for details</i></b></p>	M
<p>2. If the Enrollee has determined that a FOG control program is necessary, has the Enrollee developed and implemented the FOG control program?</p> <p>a. What sources of FOG does the program address? <b><u>N/A</u></b></p> <p>b. Approximately how many commercial food service establishments (FSEs) are subject to FOG control? <b><u>Not reviewed</u></b></p>	N
<p>3. Does the FOG Control Program Plan include the following [Part D.13(vii)]:</p> <p>b. An implementation plan and schedule for a public education outreach program that promotes proper disposal of FOG [Part D.13(vii)(a)]</p> <p>c. A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system service area [Part D.13(vii)(b)]</p> <p>d. The legal authority to prohibit discharges to the system and identify measures to prevent SSOs and blockages caused by FOG [Part D.13(vii)(c)]</p> <p>e. Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, BMP requirements, record keeping and reporting requirements [Part D.13(vii)(d)]</p> <p>f. Authority to inspect grease producing facilities, enforcement authorities, and whether the Enrollee has sufficient staff to inspect and enforce the FOG ordinance [Part D.13(vii)(e)]</p> <p>g. An identification of sanitary sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section [Part D.13(vii)(f)]</p> <p>h. Development and implementation of source control measures for all sources of FOG discharged to the sanitary sewer system for each section identified in (f) above [Part D.13(vii)(f)]</p>	<p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p>
<p>4. Other:</p>	N
<p><b>Notes:</b></p> <p><b><i>This section was rated "marginal" due to checklist item 1.</i></b></p>	

**PROGRAM SELF-ASSESSMENT:**

**OVERALL RATING: U**

INSPECTED ITEM	EVAL
1. Has the Enrollee assessed the success of the preventive maintenance program [Part D.13(ix)(c)]? a. If so, provide a brief description of assessment results. <u><b>The City conducts a periodic review of SSO events and makes adjustments to the preventative maintenance program.</b></u>	S
2. Has the Enrollee updated SSMP program elements, as appropriate, based on monitoring or performance evaluations [Part D.13(ix)(d)]? a. When was the SSMP last updated? <u><b>The SSO field worksheet was last updated December 15, 2011.</b></u>	S
3. Has the Enrollee identified and illustrated SSO trends, including frequency, location, and volume [Part D.13(ix)(e)]? a. If so, provide a brief description of identified trends. <u><b>SSO trends have not been identified.</b></u>  <u><b>Refer to the 'Major Findings - Program Self-Assessment' section of this report for details.</b></u>	U
4. Has the Enrollee conducted periodic internal audits of the SSMP [Part D.13(x)]? <u><b>There was no evidence that a formal audit of the SSMP had been conducted. Refer to the 'Major Findings - Program Self-Assessment' section of this report for details</b></u>	U
5. Have the audits occurred at least every two years? a. When was the last audit conducted? <u><b>N/A</b></u> b. Provide a brief description of major changes made to the program as a result of the last audit. <u><b>N/A</b></u>	N
6. Other:	N
<b>Notes:</b> <u><b>This section was rated "unsatisfactory" due to checklist item 3. and 4.</b></u>	

Attachment 1

CIWQS Violation Report

Category 1 and 2 SSOs

May 1, 2011 through May 1, 2012

## SSO Public Report - Detail Page

Here is the detail page of your SSO public report search for the selected region, responsible agency, or collection system. These results correspond to the following search criteria:

### SEARCH CRITERIA: [\[REFINE SEARCH\]](#)

- ⌵ Agency (san gabriel)
- ⌵ Region (4)
- ⌵ Spill Type (sso\_cat1\_2)
- ⌵ Start Date (5/1/2011)
- ⌵ End Date (5/1/2012)

The table below presents important details for all sewage discharge locations, as submitted through individual SSO reports, which meet the search criteria selected. If data is not shown for a particular field, it means the Enrollee did not provide the information and was not required to do so. To view the entire SSO report for a specific sewage discharge location, please select the corresponding EVENT ID.

### DRILLDOWN HISTORY:

REGION: 4

<a href="#">EVENT ID</a>	<a href="#">Region</a>	<a href="#">Responsible Agency</a>	<a href="#">Collection System</a>	<a href="#">SSO Category</a>	<a href="#">Start Date</a>	<a href="#">SSO Address</a>	<a href="#">SSO City</a>	<a href="#">SSO Vol</a>	<a href="#">Vol of SSO Recovered</a>	<a href="#">Vol of SSO Reached Surface Water</a>	<a href="#">SSO Failure Point</a>	<a href="#">WDID</a>
<a href="#">773585</a>	4	San Gabriel City	San Gabriel City CS	Category 2	2011-05-15 14:00:00.0	117 Norwood Road	San Gabriel	100	0	0	Main	4SSO10427
<a href="#">773593</a>	4	San Gabriel City	San Gabriel City CS	Category 2	2011-09-21 21:00:00.0	121 Valley Boulevard	San Gabriel	100	0	0	Private property grease interceptor	4SSO10427
<a href="#">776380</a>	4	San Gabriel City	San Gabriel City CS	Category 2	2011-05-15 14:45:00.0	117 Norwood Place	San Gabriel	100	90	0	Main	4SSO10427
<a href="#">776382</a>	4	San Gabriel City	San Gabriel City CS	Category 2	2011-06-21 05:00:00.0	1103 King Street	San Gabriel	30	0	0	Main	4SSO10427

The current report was generated with data as of: Tuesday, June 19, 2012

## Attachment 2

SSMP Chapter 9, Section 9.1.c - Compliance Summary

## CHAPTER 9 – MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

### 9.0 Compliance Requirements

Under the Order there are five key monitoring, measurement, and program modification requirements. They are to:

- a) Maintain relevant information that can be used to establish and prioritize appropriate SSMP activities;
- b) Monitor the implementation and, where appropriate, measure the effectiveness of each element of the SSMP;
- c) Assess the success of the preventative maintenance program;
- d) Update program elements, as appropriate, based on monitoring or performance evaluations; and
- e) Identify and illustrate SSO trends, including: frequency, location, and volume.

### 9.1 Compliance Summary

The above requirements will be satisfied through the following actions:

- a) Relevant information used to develop the SSMP activities will be maintained by the City Engineering or Public Works Divisions of the Community Development Department. This information will be in both hard and computer files. A filing system based on each element of the SSMP will be established and additional pertinent information added to the files for use in evaluation and update activities.
- b) Monitoring of the implementation and effectiveness of each element of the SSMP will be tracked by the internal audit procedure established by the SSMP Program Audit Element (see Chapter 10).
- c) The City of San Gabriel SSO history is excellent. This is partially due to the past and current preventative maintenance program. The effectiveness of the program is continually tracked by reviewing regular maintenance work as well as emergency and corrective measure work orders. The cause of the problem is determined and the existing preventive maintenance for the area is reviewed and modified if warranted.
- d) SSMP elements will be evaluated every two years at a minimum as a result of the audit procedure. Deficiencies in existing program elements will be identified and revisions made where warranted.
- e) The City has experienced few SSO's and expects few in the future. However, should they occur they are reported through the California Integrated Water

## Attachment 3

### CIWQS Individual Event Reports



[Menu](#) | [Help](#) | [Log out](#)

Navigate to:

You are logged-in as: jberrey. If this account does not belong to you, please log out.

SSO - General Information 2

SSO Menu

SSO Event ID: 650873 Regional Water Board: Region 4 - Los Angeles  
Spill Location Name: Manhole 570 Agency: San Gabriel City  
WDID: 4SSO10427 Sanitary Sewer System: San Gabriel City CS

[General Info](#) [Spill Related Parties](#) [Attachments](#)[Save Work in Progress](#) [Submit Draft](#) [Ready to Certify](#) [Update](#) [Certify](#)

## Open Related Violation

Note: Questions with "\*" are required to be answered to certify this report. You have 59:35 minutes to save your report before your session expires.  
Questions with prefix 1. do not exist in Category 2.

Submit Draft On:

Last Updated By: BRUCE D. MATTERN

1 - Spill Type: SSO Category 2  
2 - Version: 2

## Physical Location Details

\*3 - Spill location name: Manhole 570

\*4 - Latitude of spill location:  deg.  min.  sec. OR 34.112778 decimal degrees [\[Show Map\]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR 118.08638 decimal degrees [\[Show Map\]](#)

6 - Street number:  7 - Street direction:

8 - Street name: Orange 9 - Street type: Street 10 - Suite/Apt:

11 - Cross street: Bilton Way

12 - City: San Gabriel 13 - State: CA 14 - Zip: 91776

\*15 - County: Los Angeles

16 - Spill location description:  
(Use attachment if location description is more than 2000 characters) manhole on mainline sewer in street

\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

## Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list) ☒ Building or structure ☒ Combined sewer D.I. ☒ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water?  No [\[View History\]](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe?  No [\[View History\]](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system?  Not Applicable - Spill did not reach a separate storm drainpipe [\[View History\]](#) [\[View\]](#)

\*23 - Private lateral spill?  No [\[View History\]](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list) ☒ Beach ☒ Building or structure ☒ Combined storm drain (combined CS only) [\[View History\]](#)

26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume: 350.0 gallons [\[View History\]](#)

Not certified  
350 gal

28 - Estimated volume of spill recovered:	<input type="text" value="350.0"/> gallons <a href="#">View History</a>
29 - Estimated current spill rate (if applicable):	<input type="text"/> gallons per minute
*30 - Estimated spill start date/time:	<input type="text" value="04/09/2007"/> <input type="text" value="21"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
*31 - Date and time sanitary sewer system agency was notified of or discovered spill:	<input type="text" value="04/09/2007"/> <input type="text" value="21"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
*32 - Estimated Operator arrival date/time:	<input type="text" value="04/09/2007"/> <input type="text" value="21"/> : <input type="text" value="15"/> Date Format: MM/DD/YYYY
*33 - Estimated spill end date/time:	<input type="text" value="04/09/2007"/> <input type="text" value="21"/> : <input type="text" value="30"/> Date Format: MM/DD/YYYY
*34 - Spill cause:	<input type="text" value="Other (specify below)"/>
35 - Spill cause explanation: (Required if spill Cause is "Other")	<input type="text" value="mainline blockage-cause unknown"/>
*36 - Where did failure occur?	<input type="text"/>
37 - Explanation of Where Failure Occurred: (Required if Where Failure Occurred is "Other")	<input type="text"/>
38 - If spill caused by wet weather, choose size of storm:	<input type="text"/>
39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text" value="8"/> inches
40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text" value="clay"/>
41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text" value="40"/>
42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):	<input type="text" value="Flat"/>
*43 - Spill response activities: (Hold Ctrl key to Select Multiple answers from the list)	<input checked="" type="checkbox"/> Cleaned-up (mitigated effects of spill) <input checked="" type="checkbox"/> Contained all or portion of spill <input checked="" type="checkbox"/> Inspected sewer using CCTV to determine cause
44 - Explanation of spill response activities: (Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)	<input type="text"/>
45 - Visual inspection results from Impacted receiving water:	<input type="text"/>
46a - Name of Impacted beach(es) :	<input type="text"/>
*46b - Name of Impacted surface water(s):	<input type="text"/>
<b>Notification Details</b>	
47 - OES Control Number (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/>
48 - OES Called Date/Time (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
49 - Regional Water Quality Control Board notified date/time:	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
50 - Method Notification	<input type="text"/>
51 - Name of Staff Contacted	<input type="text"/>
52 - Phone Number of Staff Contacted	<input type="text"/>
53 - Other Agency Notified:	<input type="text" value="Police Dept on site"/>
54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board?	<input type="text" value="No"/>
55 - Date and time spill report information was submitted via fax (or electronically) to the Regional Water quality Control Board: (required if spill report information submitted via fax to Regional Water Board is "Yes")	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
<input type="button" value="Save Work in Progress"/> <input type="button" value="Submit Draft"/> <input type="button" value="Ready to Certify"/> <input type="button" value="Update"/> <input type="button" value="Certify"/>	

[Menu](#) [Help](#) [Log out](#)Navigate to:  
You are logged-in as: jberrey. If this account does not belong to you, please log out.SSO - General Information 7

SSO Menu

SSO Event ID:	654240	Regional Water Board:	Region 4 - Los Angeles
Spill Location Name:	500 Block of W. Valley Blvd	Agency:	San Gabriel City
WDID:	4SSO10427	Sanitary Sewer System:	San Gabriel City CS

[General Info](#) [Spill Related Parties](#) [Attachments](#)[Have Work in Progress](#) [Submit Draft](#) [Ready to Certify](#) [Update](#) [Certify](#)

Not Certified

## Open Related Violation

*Note: Questions with \* are required to be answered to certify this report. You have 59:33 minutes to save your report before your session expires.*  
*Questions with prefix 1, do not exist in Category 2.*

Submit Draft On:

Last Updated By: BRUCE D. MATTERN

1 - Spill Type: SSO Category 2  
2 - Version: 3

## Physical Location Details

\*3 - Spill location name: 500 Block of W. Valley Blvd

\*4 - Latitude of spill location:  deg.  min.  sec. OR 34.09333 decimal degrees [\[Show Map\]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR 116.10666 decimal degrees [\[Show Map\]](#)

6 - Street number: 500 W Valley 7 - Street direction: West

8 - Street name: Valley Blvd 9 - Street type: Boulevard 10 - Suite/Apt:

11 - Cross street: N/A

12 - City: San Gabriel 13 - State: CA 14 - Zip:

\*15 - County: Los Angeles

16 - Spill location description:  
(Use attachment if location description is more than 2000 characters) 500 block of W. Valey Blvd.

\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

## Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list)

☐ Building or structure  
☐ Combined sewer D.I.  
☐ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water? ☐ No [\[View History\]](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? ☐ No [\[View History\]](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? ☐ Not Applicable - Spill did not reach a separate storm drainpipe [\[View History\]](#) [\[View\]](#)

\*23 - Private lateral spill? ☐ No [\[View History\]](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list)

☐ Beach  
☐ Building or structure  
☐ Combined storm drain (combined CS only) [\[View History\]](#)

26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume: 10.0 gallons [\[View History\]](#)

28 - Estimated volume of spill recovered:  gallons (View History)

29 - Estimated current spill rate (if applicable):  gallons per minute

\*30 - Estimated spill start date/time: 06/12/2007 09:00 Date Format: MM/DD/YYYY

\*31 - Date and time sanitary sewer system agency was notified of or discovered spill: 06/12/2007 09:15 Date Format: MM/DD/YYYY

\*32 - Estimated Operator arrival date/time: 06/12/2007 09:25 Date Format: MM/DD/YYYY

\*33 - Estimated spill end date/time: 06/12/2007 11:15 Date Format: MM/DD/YYYY

\*34 - Spill cause: Other (specify below)

35 - Spill cause explanation:  
(Required if spill Cause is "Other") unknown cause, crew ran pressure wash hose and plug cleared

\*36 - Where did failure occur?

37 - Explanation of Where Failure Occurred:  
(Required if Where Failure Occurred is "Other")

38 - If spill caused by wet weather, choose size of storm:

39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):  inches

40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):

41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):

42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):

\*43 - Spill response activities:  
(Hold Ctrl key to Select Multiple answers from the list) Cleaned-up (mitigated effects of spill) ☒  
Contained all or portion of spill ☒  
Inspected sewer using CCTV to determine cause ☒

44 - Explanation of spill response activities:  
(Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)

45 - Visual inspection results from impacted receiving water:

46a - Name of Impacted beach(es):

\*46b - Name of Impacted surface water(s):

Notification Details

47 - OES Control Number  
(Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):

48 - OES Called Date/Time  
(Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):  00:00 Date Format: MM/DD/YYYY

49 - Regional Water Quality Control Board notified date/time:  00:00 Date Format: MM/DD/YYYY

50 - Method Notification

51 - Name of Staff Contacted

52 - Phone Number of Staff Contacted

53 - Other Agency Notified:

54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board? No ☒

55 - Date and time spill report information was submitted via fax (or electronically) to the Regional Water quality Control Board:  
(required if spill report information submitted via fax to Regional Water Board is "Yes")  00:00 Date Format: MM/DD/YYYY

Save Work in Progress

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SSO - General Information 2

## SSO Menu

SSO Event ID:	650873	Regional Water Board:	Region 4 - Los Angeles
Spill Location Name:	Manhole 570	Agency:	San Gabriel City
WDID:	4SSO10427	Sanitary Sewer System:	San Gabriel City CS

General Info | Spill Related Parties | Attachments

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## Open Related Violation

Note: Questions with <sup>\*</sup> are required to be answered to certify this report. You have 59:35 minutes to save your report before your session expires. Questions with prefix 1. do not exist in Category 2.

Submit Draft On:

Last Updated By: BRUCE D. MATTERN

1 - Spill Type: SSO Category 2  
2 - Version: 2

## Physical Location Details

\*3 - Spill location name: Manhole 570

\*4 - Latitude of spill location:  deg.  min.  sec. OR 34.112778 decimal degrees [\[Show Map\]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR 118.08638 decimal degrees [\[Show Map\]](#)

6 - Street number:  7 - Street direction:

8 - Street name: Orange 9 - Street type: Street 10 - Suite/Apt:

11 - Cross street: Bilton Way

12 - City: San Gabriel 13 - State: CA 14 - Zip: 91776

\*15 - County: Los Angeles

16 - Spill location description: manhole on mainline sewer in street  
(Use attachment if location description is more than 2000 characters)

\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

## Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list)

☐ Building or structure  
☐ Combined sewer D.I.  
☒ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water? ☐ No [\[View History\]](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? ☐ No [\[View History\]](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? ☐ Not Applicable - Spill did not reach a separate storm drainpipe [\[View History\]](#) [View](#)

\*23 - Private lateral spill? ☐ No [\[View History\]](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list)

☐ Beach  
☐ Building or structure  
☒ Combined storm drain (combined CS only) [\[View History\]](#)

26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume: 350.0 gallons [\[View History\]](#)

Not certified  
350 gal



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## SSO - General Information ?

[SSO Menu](#)

SSO Event ID:	711718	Regional Water Board:	Region 4 - Los Angeles
Spill Location Name:	1039-1045 E. Valley - LA County Mainline Backup	Agency:	San Gabriel City
WDID:	4SSO10427	Sanitary Sewer System:	San Gabriel City CS

[General Info](#) | [Spill Related Parties](#) | [Attachments](#)

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### Open Related Violation

Note: Questions with **\*M** are required to be answered to certify this report. You have 59:20 minutes to save your report before your session expires. Questions with prefix 1, do not exist in Category 2.

Submit Draft On:

Last Updated By: BRUCE D. MATTERN

1 - Spill Type: SSO Category 1

2 - Version: 1

### Physical Location Details

\*3 - Spill location name: 1039-1045 E. Valley - LA County Mainline Backup

\*4 - Latitude of spill location:  deg.  min.  sec. OR 34.083333 decimal degrees [\[Show Map\]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR 118.083333 decimal degrees [\[Show Map\]](#)

6 - Street number: 1039-1045 7 - Street direction: East

8 - Street name: Valley blvd 9 - Street type: Boulevard 10 - Suite/Apt:

11 - Cross street: Vachon

12 - City: San Gabriel 13 - State: CA 14 - Zip: 91776

\*15 - County: Los Angeles

16 - Spill location description: LA County San Dist manhole. County mainline sewer just east of Rubio Wash on Valley Blvd  
(Use attachment if location description is more than 2000 characters)

\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

### Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Building or structure ☒ Combined sewer D.I. ☒ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water? ☐ No [\(View History\)](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? ☒ Yes [\(View History\)](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? ☐ No [\(View History\)](#) [\(View\)](#)

\*23 - Private lateral spill? ☐ No [\(View History\)](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Beach ☒ Building or structure ☒ Combined storm drain (combined CS only) [\(View History\)](#)

26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume: 500.0 gallons [\(View History\)](#)

Not Certified  
300 gal

*28 - Estimated volume of spill recovered:	300.0 gallons <a href="#">View History</a>
29 - Estimated current spill rate (if applicable):	gallons per minute
*30 - Estimated spill start date/time:	01/12/2008 11:15 Date Format: MM/DD/YYYY
*31 - Date and time sanitary sewer system agency was notified of or discovered spill:	01/12/2008 11:30 Date Format: MM/DD/YYYY
*32 - Estimated Operator arrival date/time:	01/12/2008 11:45 Date Format: MM/DD/YYYY
*33 - Estimated spill end date/time:	01/12/2008 12:15 Date Format: MM/DD/YYYY
*34 - Spill cause:	Grease deposition (FOG)
35 - Spill cause explanation: (Required if spill Cause is "Other")	
*36 - Where did failure occur?	
37 - Explanation of Where Failure Occurred: (Required if Where Failure Occurred is "Other")	
38 - If spill caused by wet weather, choose size of storm:	
39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):	inches
40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):	
41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):	
42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):	
*43 - Spill response activities: (Hold Ctrl key to Select Multiple answers from the list)	<input checked="" type="checkbox"/> Cleaned-up (mitigated effects of spill) <input checked="" type="checkbox"/> Contained all or portion of spill <input checked="" type="checkbox"/> Inspected sewer using CCTV to determine cause
44 - Explanation of spill response activities: (Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)	
*1.2 Spill response completion date:	01/12/2008 12:30 Date Format: MM/DD/YYYY
45 - Visual inspection results from impacted receiving water:	
*1.3 - Health warnings posted?	No
46a - Name of impacted beach(es) :	N/A
*46b - Name of impacted surface water(s):	Rubio Wash
*1.6 - Is there an ongoing investigation?	No
*1.7 - Water quality samples analyzed for: (Hold Ctrl key to Select Multiple answers from the list)	<input checked="" type="checkbox"/> Dissolved oxygen <input checked="" type="checkbox"/> Other chemical indicator(s) - specify below <input checked="" type="checkbox"/> Biological indicator(s) - specify below
1.8 - Explanation of water quality samples analyzed for: (Required if water quality samples analyzed for is "Other chemical indicator(s)", "Biological indicator(s)", or "Other")	
*1.9 - Water quality sample results reported To: (Hold Ctrl key to Select Multiple answers)	<input checked="" type="checkbox"/> County Health Agency <input checked="" type="checkbox"/> Regional Water Quality Control Board <input type="checkbox"/> None of the above
1.10 - Explanation of water quality sample results reported to: (Required if water quality sample results reported to is "Other")	
*1.11 - Spill corrective action taken: (Hold Ctrl key to Select Multiple answers from the list)	<input checked="" type="checkbox"/> Added sewer to preventive maintenance program <input checked="" type="checkbox"/> Adjusted schedule/method of preventive maintenance <input checked="" type="checkbox"/> Enforcement action against FOG source

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**SSO - General Information** [?](#)[SSO Menu](#)

SSO Event ID:	719007	Regional Water Board:	Region 4 - Los Angeles
Spill Location Name:	Hermosa Dr & San Marino Ave Intersection	Agency:	San Gabriel City
WDID:	4SSO10427	Sanitary Sewer System:	San Gabriel City CS

[General Info](#) [Spill Related Parties](#) [Attachments](#)[Save Work in Progress](#) | [Submit Draft](#) | [Ready to Certify](#) | [Update](#) | [Certify](#)**Open Related Violation**

Note: Questions with "\*" are required to be answered to certify this report. You have 59:38 minutes to save your report before your session expires.  
Questions with prefix 1. do not exist in Category 2.

Submit Draft On:

Last Updated By: **BRUCE D. MATTERN**

1 - Spill Type: SSO Category 2  
2 - Version: 2

**Physical Location Details**

\*3 - Spill location name:

\*4 - Latitude of spill location:  deg.  min.  sec. OR  decimal degrees [\[ Show Map \]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR  decimal degrees [\[ Show Map \]](#)

6 - Street number:  7 - Street direction:

8 - Street name:  9 - Street type:  10 - Suite/Apt:

11 - Cross street:

12 - City:  13 - State:  14 - Zip:

\*15 - County:

16 - Spill location description:  
(Use attachment if location description is more than 2000 characters)

\*17 - Regional Water Quality Control Board:

**Spill Details**

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Building or structure ☒ Combined sewer D.I. ☒ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water? ☐ No [\(View History\)](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? ☐ No [\(View History\)](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? ☐ Not Applicable - Spill did not reach a separate storm drainpipe [\(View History\)](#)

\*23 - Private lateral spill? ☐ No [\(View History\)](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Beach ☐ Building or structure ☒ Combined storm drain (combined CS only) [\(View History\)](#)

26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume:  gallons [\(View History\)](#)

Not certified



28 - Estimated volume of spill recovered:

0.0 gallons (View History)

29 - Estimated current spill rate (if applicable):

0.0 gallons per minute

\*30 - Estimated spill start date/time:

06/04/2008 05:10 Date Format: MM/DD/YYYY

\*31 - Date and time sanitary sewer system agency was notified of or discovered spill:

06/04/2008 05:12 Date Format: MM/DD/YYYY

\*32 - Estimated Operator arrival date/time:

06/04/2008 05:30 Date Format: MM/DD/YYYY

\*33 - Estimated spill end date/time:

06/04/2008 16:16 Date Format: MM/DD/YYYY

\*34 - Spill cause:

Debris-General

35 - Spill cause explanation:  
(Required if spill Cause is "Other")

\*36 - Where did failure occur?

37 - Explanation of Where Failure Occurred:  
(Required if Where Failure Occurred is "Other")

38 - If spill caused by wet weather, choose size of storm:

39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):

inches

40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):

41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):

42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):

\*43 - Spill response activities:

(Hold Ctrl key to Select Multiple answers from the list)

Cleaned-up (mitigated effects of spill)  
Contained all or portion of spill  
Inspected sewer using CCTV to determine cause

44 - Explanation of spill response activities:  
(Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)

45 - Visual inspection results from impacted receiving water:

46a - Name of impacted beach(es) :

\*46b - Name of impacted surface water(s):

#### Notification Details

47 - OES Control Number

(Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):

48 - OES Called Date/Time

(Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):

00:00 Date Format: MM/DD/YYYY

49 - Regional Water Quality Control Board notified date/time:

00:00 Date Format: MM/DD/YYYY

50 - Method Notification

51 - Name of Staff Contacted

52 - Phone Number of Staff Contacted

53 - Other Agency Notified:

54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board?

No

55 - Date and time spill report information was submitted via fax (or electronically) to the Regional Water quality Control Board:  
(required if spill report information submitted via fax to Regional Water Board is "Yes")

00:00 Date Format: MM/DD/YYYY



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## SSO - General Information ?

[SSO Menu](#)

SSO Event ID: 749817

Regional Water Board: Region 4 - Los Angeles

Spill Location Name: Del Mar @ Hermosa Intersection

Agency: San Gabriel City

WDID: 4SSO10427

Sanitary Sewer System: San Gabriel City CS

[General Info](#) [Spill Related Parties](#) [Attachments](#)

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Not certified

### Open Related Violation

Note: Questions with "\*" are required to be answered to certify this report. You have 59:42 minutes to save your report before your session expires.  
Questions with prefix 1. do not exist in Category 2.

Submit Draft On:

Last Updated By: Michael Paules

1 - Spill Type: SSO Category 2

2 - Version: 1

### Physical Location Details

\*3 - Spill location name: Del Mar @ Hermosa Intersection

\*4 - Latitude of spill location:  deg.  min.  sec. OR  decimal degrees [\[ Show Map \]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR  decimal degrees [\[ Show Map \]](#)

6 - Street number: Intersection 7 - Street direction: North

8 - Street name: Del Mar 9 - Street type: Avenue 10 - Suite/Apt:

11 - Cross street: Hermosa

12 - City: San Gabriel 13 - State: CA 14 - Zip: 91778

\*15 - County: Los Angeles

\*16 - Spill location description:  
(Use attachment if location description is more than 2000 characters) Maninline catch basin; slight bubbling up thru manhole lid openings

\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

### Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Building or structure ☒ Combined sewer D.I. ☒ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water? ☐ No [\[ View History \]](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? ☐ No [\[ View History \]](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? ☐ Not Applicable - Spill did not reach a separate storm drainpipe [\[ View History \]](#) [\[ View \]](#)

\*23 - Private lateral spill? ☐ No [\[ View History \]](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list) ☒ Beach ☒ Building or structure ☒ Combined storm drain (combined CS only) [\[ View History \]](#)

26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume: 40.0 gallons [\[ View History \]](#)

28 - Estimated volume of spill recovered:	<input type="text" value="40.0"/> gallons (View History)
29 - Estimated current spill rate (if applicable):	<input type="text" value="0.0"/> gallons per minute
*30 - Estimated spill start date/time:	<input type="text" value="02/08/2010"/> <input type="text" value="09"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
*31 - Date and time sanitary sewer system agency was notified of or discovered spill:	<input type="text" value="02/08/2010"/> <input type="text" value="09"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
*32 - Estimated Operator arrival date/time:	<input type="text" value="02/08/2010"/> <input type="text" value="09"/> : <input type="text" value="20"/> Date Format: MM/DD/YYYY
*33 - Estimated spill end date/time:	<input type="text" value="02/08/2010"/> <input type="text" value="09"/> : <input type="text" value="45"/> Date Format: MM/DD/YYYY
*34 - Spill cause:	<input type="text" value="Debris-General"/>
35 - Spill cause explanation: (Required if spill Cause is "Other")	<input type="text"/>
*36 - Where did failure occur?	<input type="text"/>
37 - Explanation of Where Failure Occurred: (Required if Where Failure Occurred is "Other")	<input type="text"/>
38 - If spill caused by wet weather, choose size of storm:	<input type="text"/>
39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/> inches
40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/>
41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/>
42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):	<input type="text"/>
*43 - Spill response activities: (Hold Ctrl key to Select Multiple answers from the list)	<input checked="" type="checkbox"/> Cleaned-up (mitigated effects of spill) <input checked="" type="checkbox"/> Contained all or portion of spill <input checked="" type="checkbox"/> Inspected sewer using CCTV to determine cause
44 - Explanation of spill response activities: (Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)	<input type="text"/>
45 - Visual inspection results from impacted receiving water:	<input type="text"/>
46a - Name of impacted beach(es) :	<input type="text"/>
*46b - Name of impacted surface water(s):	<input type="text"/>
Notification Details	
47 - OES Control Number (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/>
48 - OES Called Date/Time (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
49 - Regional Water Quality Control Board notified date/time:	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
50 - Method Notification	<input type="text"/>
51 - Name of Staff Contacted	<input type="text"/>
52 - Phone Number of Staff Contacted	<input type="text"/>
53 - Other Agency Notified:	<input type="text"/>
54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board?	<input checked="" type="radio"/> No
55 - Date and time spill report information was submitted via fax (or electronically) to the Regional Water quality Control Board: (required if spill report information submitted via fax to Regional Water Board is "Yes")	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY

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SSO - General Information ?[SSO Menu](#)

SSO Event ID: 749818

Spill Location Name: 5818 Charlotte Street Manhole

WDID: 4SSO10427

Regional Water Board: Region 4 - Los Angeles

Agency: San Gabriel City

Sanitary Sewer System: San Gabriel City CS

[General Info](#) | [Spill Related Parties](#) | [Attachments](#)[Save Work in Progress](#)[Submit Draft](#)[Ready to Certify](#)[Update](#)[Certify](#)

Not Certified

[Open Related Violation](#)

Note: Questions with \* are required to be answered to certify this report. You have 59:34 minutes to save your report before your session expires. Questions with prefix 1. do not exist in Category 2.

Submit Draft On:

Last Updated By:

Michael Paulos

1 - Spill Type:

SSO Category 2

2 - Version:

1

## Physical Location Details

\*3 - Spill location name:

5818 Charlotte Street Manhole

\*4 - Latitude of spill location:

 deg.  min.  sec. OR  decimal degrees[\[ Show Map \]](#)

\*5 - Longitude of spill location:

 deg.  min.  sec. OR  decimal degrees[\[ Show Map \]](#)

6 - Street number:

5818

7 - Street direction:

North

8 - Street name:

Charlotte

9 - Street type:

Avenue

10 - Suite/Apt:

11 - Cross street:

Elm St

12 - City:

San Gabriel

13 - State:

CA

14 - Zip:

91778

\*15 - County:

Los Angeles

\*16 - Spill location description:

(Use attachment if location description is more than 2000 characters)

Mainline sewer street manhole: bubbling up thru manhole lid openings

\*17 - Regional Water Quality Control Board:

Region 4 - Los Angeles

## Spill Details

\*18 - Spill appearance point:

(Hold Ctrl key to Select Multiple answers from the list)

☐ Building or structure  
☐ Combined sewer D.I.  
☐ Force main or pressure sewer

\*19 - Spill appearance point explanation:

(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water?

☐ No [\(View History\)](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe?

☐ No [\(View History\)](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system?

☐ Not Applicable - Spill did not reach a separate storm drainpipe [\(View History\)](#)[View](#)

\*23 - Private lateral spill?

☐ No [\(View History\)](#)

\*24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:

(Hold Ctrl key to Select Multiple answers from the list)

☐ Beach  
☐ Building or structure  
☐ Combined storm drain (combined CS only) [\(View History\)](#)

\*26 - Explanation of final spill destination:

(Required if final spill destination is "Other")

\*27 - Estimated spill volume:

 100.0 gallons [\(View History\)](#)

28 - Estimated volume of spill recovered:	<input type="text" value="100.0"/> gallons (View History)
29 - Estimated current spill rate (if applicable):	<input type="text" value="0.0"/> gallons per minute
*30 - Estimated spill start date/time:	<input type="text" value="02/09/2010"/> <input type="text" value="08"/> : <input type="text" value="15"/> Date Format: MM/DD/YYYY
*31 - Date and time sanitary sewer system agency was notified of or discovered spill:	<input type="text" value="02/09/2010"/> <input type="text" value="08"/> : <input type="text" value="22"/> Date Format: MM/DD/YYYY
*32 - Estimated Operator arrival date/time:	<input type="text" value="02/09/2010"/> <input type="text" value="09"/> : <input type="text" value="45"/> Date Format: MM/DD/YYYY
*33 - Estimated spill end date/time:	<input type="text" value="02/09/2010"/> <input type="text" value="10"/> : <input type="text" value="45"/> Date Format: MM/DD/YYYY
*34 - Spill cause:	<input type="text" value="Debris-General"/>
35 - Spill cause explanation: (Required if spill Cause is "Other")	<input type="text"/>
*36 - Where did failure occur?	<input type="text"/>
37 - Explanation of Where Failure Occurred: (Required if Where Failure Occurred is "Other")	<input type="text"/>
38 - If spill caused by wet weather, choose size of storm:	<input type="text"/>
39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/> inches
40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/>
41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/>
42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):	<input type="text"/>
*43 - Spill response activities: (Hold Ctrl key to Select Multiple answers from the list)	<input checked="" type="checkbox"/> Cleaned-up (mitigated effects of spill) <input type="checkbox"/> Contained all or portion of spill <input type="checkbox"/> Inspected sewer using CCTV to determine cause
44 - Explanation of spill response activities: (Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)	<input type="text"/>
45 - Visual inspection results from impacted receiving water:	<input type="text"/>
46a - Name of impacted beach(es) :	<input type="text"/>
*46b - Name of impacted surface water(s):	<input type="text"/>
<b>Notification Details</b>	
47 - OES Control Number (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/>
48 - OES Called Date/Time (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
49 - Regional Water Quality Control Board notified date/time:	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
50 - Method Notification	<input type="text"/>
51 - Name of Staff Contacted	<input type="text"/>
52 - Phone Number of Staff Contacted	<input type="text"/>
53 - Other Agency Notified:	<input type="text"/>
54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board?	<input checked="" type="checkbox"/> No
55 - Date and time spill report information was submitted via fax (or electronically) to the Regional Water quality Control Board: (required if spill report information submitted via fax to Regional Water Board is "Yes")	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
<input type="button" value="Save Work in Progress"/> <input type="button" value="Submit Draft"/> <input type="button" value="Ready to Certify"/> <input type="button" value="Update"/> <input type="button" value="Certify"/>	

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**SSO - General Information** 7[SSO Menu](#)

SSO Event ID:	773585	Regional Water Board:	Region 4 - Los Angeles
Spill Location Name:	117 W. Norwood St	Agency:	San Gabriel City
WQID:	4SSO10427	Sanitary Sewer System:	San Gabriel City CS

[General Info](#) [Spill Related Parties](#) [Attachments](#)

**Certified by Steve Preston (City Manager) on 11/30/2011 at City of San Gabriel**  
(Certification ID 987923)

[Amend](#)[Open Related Violation](#)

Note: Questions with "\*" are required to be answered to certify this report. You have 59:19 minutes to save your report before your session expires.  
Questions with prefix 1. do not exist in Category 2.

Submit Draft On: 11/30/2011  
Last Updated By: Steve Preston  
1 - Spill Type: SSO Category 2  
2 - Version: 1

## Physical Location Details

\*3 - Spill location name: 117 W. Norwood St  
\*4 - Latitude of spill location:  deg.  min.  sec. OR 34.07681 decimal degrees [\[ Show Map \]](#)  
\*5 - Longitude of spill location:  deg.  min.  sec. OR -118.10054 decimal degrees [\[ Show Map \]](#)  
6 - Street number: 117 7 - Street direction: West  
8 - Street name: Norwood 9 - Street type: Road 10 - Suite/Apt:   
11 - Cross street: Del Mar Ave  
12 - City: San Gabriel 13 - State: CA 14 - Zip: 91776  
\*15 - County: Los Angeles  
16 - Spill location description:  
(Use attachment if location description is more than 2000 characters) Sewer line running along private property.  
\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

## Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list)  
☒ Building or structure  
☐ Combined sewer D.I.  
☐ Force main or pressure sewer  
18 - Spill appearance point explanation:  
(Required if spill appearance point is "Other") Sewer clean out on property.  
\*20 - Did the spill discharge to a drainage channel and/or surface water? No [\[ View History \]](#)  
\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? No [\[ View History \]](#)  
\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? Not Applicable - Spill did not reach a separate storm drainpipe [\[ View History \]](#)  
\*23 - Private lateral spill? No [\[ View History \]](#)  
24 - Name of responsible party (for private lateral spill only, if known):   
\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list)  
☒ Beach  
☒ Building or structure  
☐ Combined storm drain (combined CS only) [\[ View History \]](#)

26 - Explanation of final spill destination: (Required if final spill destination is "Other")	<input type="text"/>
*27 - Estimated spill volume:	<input type="text" value="100.0"/> gallons <a href="#">(View History)</a>
28 - Estimated volume of spill recovered:	<input type="text" value="0.0"/> gallons <a href="#">(View History)</a>
29 - Estimated current spill rate (if applicable):	<input type="text" value="0.0"/> gallons per minute
*30 - Estimated spill start date/time:	<input type="text" value="05/15/2011"/> <input type="text" value="14"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
*31 - Date and time sanitary sewer system agency was notified of or discovered spill:	<input type="text" value="05/15/2011"/> <input type="text" value="14"/> : <input type="text" value="30"/> Date Format: MM/DD/YYYY
*32 - Estimated Operator arrival date/time:	<input type="text" value="05/15/2011"/> <input type="text" value="14"/> : <input type="text" value="45"/> Date Format: MM/DD/YYYY
*33 - Estimated spill end date/time:	<input type="text" value="05/15/2011"/> <input type="text" value="15"/> : <input type="text" value="15"/> Date Format: MM/DD/YYYY
*34 - Spill cause:	<input type="text" value="Root intrusion"/>
35 - Spill cause explanation: (Required if spill Cause is "Other")	<input type="text"/>
*36 - Where did failure occur?	<input type="text" value="Main"/>
37 - Explanation of Where Failure Occurred: (Required if Where Failure Occurred is "Other")	<input type="text"/>
38 - If spill caused by wet weather, choose size of storm:	<input type="text"/>
39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/> inches
40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/>
41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):	<input type="text"/>
42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):	<input type="text"/>
*43 - Spill response activities: (Hold Ctrl key to Select Multiple answers from the list)	<input type="checkbox"/> Cleaned-up (mitigated effects of spill) <input type="checkbox"/> Contained all or portion of spill <input type="checkbox"/> Inspected sewer using CCTV to determine cause
44 - Explanation of spill response activities: (Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)	<input type="text"/>
45 - Visual inspection results from impacted receiving water:	<input type="text"/>
46a - Name of impacted beach(es) :	<input type="text"/>
*46b - Name of impacted surface water(s):	<input type="text" value="Not applicable"/>
<b>Notification Details</b>	
47 - OES Control Number (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/>
48 - OES Called Date/Time (Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
49 - Regional Water Quality Control Board notified date/time:	<input type="text"/> <input type="text" value="00"/> : <input type="text" value="00"/> Date Format: MM/DD/YYYY
50 - Method Notification	<input type="text"/>
51 - Name of Staff Contacted	<input type="text"/>
52 - Phone Number of Staff Contacted	<input type="text"/>
53 - Other Agency Notified:	<input type="text"/>
54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board?	<input type="text" value="No"/>

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SSO - General Information 2[SSO Menu](#)

SSO Event ID:	776362	Regional Water Board:	Region 4 - Los Angeles
Spill Location Name:	King St	Agency:	San Gabriel City
WDID:	4SSO10427	Sanitary Sewer System:	San Gabriel City CS

[General Info](#) | [Spill Related Parties](#) | [Attachments](#)

**Certified by Steve Preston (City Manager) on 01/25/2012 at San Gabriel**  
(Certification ID 409527)

[Append](#)

## Open Related Violation

Note: Questions with <sup>\*</sup> are required to be answered to certify this report. You have 59:28 minutes to save your report before your session expires.  
Questions with prefix 1. do not exist in Category 2.

Submit Draft On: 01/25/2012

Last Updated By: Steve Preston

1 - Spill Type: SSO Category 2  
2 - Version: 1

## Physical Location Details

\*3 - Spill location name: King St

\*4 - Latitude of spill location:  deg.  min.  sec. OR  decimal degrees [\[Show Map\]](#)

\*5 - Longitude of spill location:  deg.  min.  sec. OR  decimal degrees [\[Show Map\]](#)

6 - Street number: 1103 7 - Street direction: South

8 - Street name: King 9 - Street type: Street 10 - Suite/Apt:

11 - Cross street: Orange St.

12 - City: San Gabriel 13 - State: CA 14 - Zip: 91776

\*15 - County: Los Angeles

16 - Spill location description:  
(Use attachment if location description is more than 2000 characters) Backyard Sewer main overflowed on to back yard easement.

\*17 - Regional Water Quality Control Board: Region 4 - Los Angeles

## Spill Details

\*18 - Spill appearance point:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Building or structure ☒ Combined sewer D.I. ☐ Force main or pressure sewer

19 - Spill appearance point explanation:  
(Required if spill appearance point is "Other")

\*20 - Did the spill discharge to a drainage channel and/or surface water? ☒ No [\[View History\]](#)

\*21 - Did the spill reach a separate (i.e., not combined) storm drainpipe? ☒ No [\[View History\]](#)

\*22 - If spill reached a separate storm drainpipe, was all of the wastewater fully captured from the separate storm drain and returned to the sanitary sewer system? ☒ Not Applicable - Spill did not reach a separate storm drainpipe [\[View History\]](#) [\[View\]](#)

\*23 - Private lateral spill? ☒ No [\[View History\]](#)

24 - Name of responsible party (for private lateral spill only, if known):

\*25 - Final spill destination:  
(Hold Ctrl key to Select Multiple answers from the list) ☐ Beach ☐ Building or structure ☒ Combined storm drain (combined CS only) [\[View History\]](#)



26 - Explanation of final spill destination:  
(Required if final spill destination is "Other")

\*27 - Estimated spill volume:

30.0 gallons (View History)

28 - Estimated volume of spill recovered:

0.0 gallons (View History)

29 - Estimated current spill rate (if applicable):

0.0 gallons per minute

\*30 - Estimated spill start date/time:

06/21/2011 05:00 Date Format: MM/DD/YYYY

\*31 - Date and time sanitary sewer system agency was notified of or discovered spill:

06/21/2011 08:00 Date Format: MM/DD/YYYY

\*32 - Estimated Operator arrival date/time:

06/21/2011 08:15 Date Format: MM/DD/YYYY

\*33 - Estimated spill end date/time:

06/21/2011 05:00 Date Format: MM/DD/YYYY

\*34 - Spill cause:

Debris-General

35 - Spill cause explanation:  
(Required if spill Cause is "Other")

\*36 - Where did failure occur?

Main

37 - Explanation of Where Failure Occurred:  
(Required if Where Failure Occurred is "Other")

38 - If spill caused by wet weather, choose size of storm:

39 - Diameter of sewer pipe at the point of blockage or spill cause (if applicable):

inches

40 - Material of sewer pipe at the point of blockage or spill cause (if applicable):

41 - Estimated age of sewer pipe at the point of blockage or spill cause (if applicable):

42 - Description of terrain surrounding the point of blockage or spill cause (if applicable):

\*43 - Spill response activities:  
(Hold Ctrl key to Select Multiple answers from the list)

Cleaned-up (mitigated effects of spill)  
Contained all or portion of spill  
Inspected sewer using CCTV to determine cause

44 - Explanation of spill response activities:  
(Required if spill response activities is "Other", use attachment if the text is more than 1700 characters)

45 - Visual inspection results from impacted receiving water:

46a - Name of impacted beach(es) :

\*46b - Name of impacted surface water(s):

None

#### Notification Details

47 - OES Control Number  
(Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):

48 - OES Called Date/Time  
(Required for Category 1 - see SSO Monitoring and Reporting Program Requirements):

00:00 Date Format: MM/DD/YYYY

49 - Regional Water Quality Control Board notified date/time:

00:00 Date Format: MM/DD/YYYY

50 - Method Notification

51 - Name of Staff Contacted

52 - Phone Number of Staff Contacted

53 - Other Agency Notified:

54 - Was any of this spill report information submitted via fax (or electronically) to the Regional Water Quality Control Board?

No

## Attachment 4

SSMP Chapter 4, Section 4.2 – Compliance Documents

## 4.2 Compliance Documents

The documents supporting compliance with the requirements for Operations and Maintenance are as follows:

- Preventative Maintenance Program
- CCTV and Visual Inspection Program
- Integrated Emergency Response Program
- Waste Water Management Plan

The above referenced documents are available at City Hall, in the Community Development Department, office of the City Engineer.

## 4.3 Roles and Responsibilities

The roles and responsibilities of staff supporting compliance with the Measures and Activities are as follows:

### City Engineer

- Sewer mapping
- Sewer evaluation and rehabilitation activities

### Public Works Manager

- Routine operation and maintenance

Attachment 5

SSMP SSO Emergency Response Procedures

(Page ERP-1)

## **I. SSO EMERGENCY RESPONSE PROCEDURES**

This section describes the actions the City of San Gabriel will take in cooperation with the SWRCB to address discharges of sanitary sewer pollutants to surface water bodies from the wastewater collection system.

### **A. Receipt of Information Regarding a Sewer Overflow**

An overflow may be detected by residents, City employees, or by others. City maintenance staff is responsible for receiving phone calls from the public of possible sewer overflows from the wastewater collection system, and for responding to the calls.

Telephone calls from the public reporting sanitary sewer overflows are received by the Community Development Department office staff during regular office hours and by an automated answering service during other hours. An emergency phone number is on file with the Police Department, and calls are forwarded to City maintenance staff. The emergency phone line is available 24-hour a day, 365 days a year.

1. The call receiver shall obtain all relevant information available regarding the overflow including:
  - a. Time and date call was received;
  - b. Specific location and description of facility;
  - c. Description of problem;
  - d. Time the overflow was noticed by the caller;
  - e. Callers name and phone number;
  - f. Observations by the caller (e.g. odor, duration, amount);
  - g. Other relevant information that will enable the responding investigator and crews, if required, to quickly locate, assess and stop the overflow; and
  - h. Any information that is requested on the "Sanitary Sewer Overflow Report Form" (attached) that may help in responding to the overflow.
2. The call receiver then records the overflow information on the information form (attached) and notifies the City maintenance personnel.
3. If spill is larger than 1,000 gallons, may imminently and substantially endanger human health or cause a fish kill, then the office of the California Emergency Management Agency (800) 825-7550 must be notified by the discharger within 2-hours of the becoming aware of the discharge, in accordance with California Code Section 13271.

## Attachment 6

### Example Sewer Complaint Call Log

CB  
5-1-12

Called <input checked="" type="checkbox"/>	Date 7/30	Message: 530 E Valley Blvd
	Phone Winnie	To check about sewage
	Caller (323) 202-9854	blockage.
	Company	
Called <input checked="" type="checkbox"/>	Date 7/30	Message: Retired San Gabriel employee
	Phone (626) 261-1761	made something for people
	Caller Cindy Smith	who helped with party at
	Company	in City Hall Bridge w/ card
Called <input checked="" type="checkbox"/>	Date 7/30	Message: Graffiti by grapevine
	Phone 626 286-7090	capt. Mad at that it
	Caller Levitz	hasnt been removed.
	Company Burton	1200 blk on Elm
Called <input checked="" type="checkbox"/>	Date 7/30	Message: Call back
	Phone	
	Caller Joel	
	Company	
Called <input checked="" type="checkbox"/>	Date 7/30	Message: Call from call trap
	Phone (626) 536-2199	Hes in your jurisdiction needs
	Caller	you to come over to check
	Company	New ave.
Called <input checked="" type="checkbox"/>	Date 7/30	Message: about graffiti by
	Phone (626) 286 7090	on ATT box
	Caller Martin	on Burton
	Company	s/c corner of Elm & Burton
Called <input checked="" type="checkbox"/>	Date 7/30	Message: Call back
	Phone (626) 334-5596	made a mistake and
	Caller Santa	would like to be fixed
	Company	with his permission
Called <input checked="" type="checkbox"/>	Date 7/30	Message: Tree needs to be
	Phone (626) 285 9891	pruned
	Caller Linda Jennings	720 Kerns
	Company or (626) 285 1060	

w/your  
name

it out  
so can  
put  
concrete

## Attachment 7

### Example Sewer Daily Logs



# SEWER DAILY LOG

CREW LEADER:  
CREWMEMBER:

Frank/mark

DATE: 3-26-07

LOCATIONS	AREA	NORTH	SOUTH	EAST	WEST	TOTAL

COMMENTS:

EMERGENCY:

LOCATION	NATURE OF EMERGENCY	TIME SPENT	FOOTAGE
Backup - 1020 S. Charlotte			600 ft
went down and broke through			

At 1122 S. Charlotte

WATER LOG

LOCATION	NUMBER GALLONS

# SEWER DAILY LOG

ES  
5-1-12

P.2

CREW LEADER:  
CREWMEMBER:

DATE: 10-24-11

LOCATIONS	AREA	NORTH	SOUTH	EAST	WEST	TOTAL
Sutton/Jackson	9			600	400	1700
New Ave/Sutton	9	600		500		1100
123 Sutton	9		600		600	1200
123 RAMONA	9			650 X 3		1950

COMMENTS:

EMERGENCY:

LOCATION	NATURE OF EMERGENCY	TIME SPENT	FOOTAGE
Ramona (Culdesac)	Backup	1	1300

WATER LOG

LOCATION	NUMBER GALLONS
ROSENDA / MAIN	1500